Information Required Regarding the Developer's Proposed Contractor

- Company name
- Head Office address, telephone and email
- Local Office address, telephone and email
- Website
- Contact details
- Name and address of insurance brokers
- Employers' liability insurance details
- Public liability (third party) insurance details
- Brief description of the firm's business
- A statement of the company's available resources to carry out the works
- Details of previous similar work (for each scheme give the following)
    - title of scheme and date
    - brief description
    - cost of scheme
    - state whether main contractor of sub-contractor
    - name and address of client
    - name, address and position of engineer supervising the contract from whom a reference may be obtained
- Details of Quality Assurance Accreditation to BS EN ISO 9000
- Health and safety questions:
- Name and position of senior person within the company with responsibility for co-ordinating health and safety
- Copy of the most recent health and safety policy statement including the organisation in place, and a list of the arrangements in force (the contents page may suffice as a list of arrangements)

- Name, health and safety qualifications and experience of safety advisor
- Formal systems are in place to ensure that all plant, equipment and vehicles used on site are regularly inspected and adequately maintained? Enclose a recent example of an inspection/ maintenance report.
- Has the company developed permit to work systems, safe systems of works, safety procedures etc appropriate to the work undertaken by the company? Enclose a recent example
- Are specific resources allocated for safety supervision, training and safety equipment as appropriate to the work undertaken by the company? Give details.
- Are risks assessed, assessments recorded and controls implemented as appropriate, prior to commencement of work?
- Has the company been prosecuted or served with a prohibition and/or improvement notice for any breach of health and safety in the last three years?